

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
April 17, 2017**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent – None
Also present: Legal Counsel – D. Hughes, Staff: Fire Chief Glotzbach, Zoning/Planning/Community Development Director Grabinski, DPW Director Sanders, Police Chief Wypa and 4 guests. (County Commissioner S. Hughes)

Meeting was recorded and labeled the April 17, 2017 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Trustee Kemp and second by Trustee Hernandez to approve the agenda. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY – None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – April 3, 2017
2. Planning Commission Meeting Minutes – March 13, 2017
3. Board of Appeals Meeting Minutes – March 23, 2017
4. Fire Department Monthly Report – March 2017
5. Police Department Monthly Report – March 2017
6. Ordinance Violation Bureau Quarterly Report – 1/1/17 – 3/31/17

It was moved by Trustee Kemp and second by Trustee Hernandez to approve the consent agenda. **Motion Carried**

F. UNFINISHED BUSINESS - None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks – \$185,038.17

It was moved by Clerk Oakes and second by Treasurer Wood to approve payment of the weekly and semi-weekly bills of \$ 185,038.17 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays Absent: None **Motion Carried**

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G. NEW BUSINESS continued:

2. Consideration of Land Donation

It was moved by Treasurer Wood and second by Trustee Hernandez to postpone action on this agenda item to have Attorney Hughes review.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays: Absent: None **Motion Carried**

3. Approval to Hire Seasonal Gate Workers at DPW

It was moved by Trustee Hughes and second by Supervisor Kieft to hire Melvin Wilcoxson and Richard Kevern, seasonal workers for DPW gate, \$9.50/hour beginning May 1, 2017; contingent upon passing pre-employment physical.

7 – Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays: Absent: None **Motion Carried**

4. Consideration of Pay Increase for Part-Time DPW Employee

It was moved by Clerk Oakes and second by Trustee Ream to increase the part-time DPW employee pay to \$10/hr.; retroactive to the 1st pay period in 2017.

6 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

1 – Nay: Wood Absent: None **Motion Carried**

5. Approval to Sell Used Sanitation Trucks

It was moved by Trustee Hughes and second by Supervisor Kieft to authorize DPW Director Sanders to sell DPW trucks #34 and #35 as presented in the board packet and the ability to reduce the selling price per Township Board authorization.

7 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft

0 – Nays: Absent: None **Motion Carried**

6. Resolution No. 17-08 – Introduction of Ordinance No. 17-04 – Amend Chapter 58 of the Code of Ordinances for Accessory Buildings and Temporary Storage Units

It was moved by Treasurer Wood and second by Trustee Kemp to approve Resolution No. 17-08.

4 – Yeas: Wood, Kemp, Hughes, Kieft

3 – Nays: Hernandez, Ream, Oakes Absent: None **Motion Carried**

Treasurer Wood ask staff to review this introduction and do some additional research to see if there are any other ways we could address this issue, in consideration of the concerns of Trustee Hernandez.

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G. NEW BUSINESS continued:

**7. Resolution No. 17-15 – Introduction of Ordinance No. 17-06 –
Amend Chapter 58 to Provide for and Regulate Solar Energy Systems**

It was moved by Treasurer Wood and second by Supervisor Kieft to approve Resolution No. 17-15 with the striking of Section 1. Sec. 58-505 (a) 2. Trustee Hughes thanked Zoning/Planning/Community Development Director Grabinski for her time and work to get this ordinance done.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays: Absent: None **Motion Carried**

H. PUBLIC COMMENTS:

1. Commissioner Hughes, 2425 Safari Lane – a) The Muskegon County Recycling event this Saturday April 22, 9 am to 1 pm on 1350 E. Keating Ave. b) Update on the clean-up of the Zephyr property on Holton Rd. – Plan to start this summer; will take about 1½ years to complete; when the process is completed, about 15 acres of wetland will be restored.

I. ANNOUNCEMENTS:

1. Clerk Oakes - RPNIA Annual Dinner, April 28, 2017 at the Reeths-Puffer High School – Roberts Rd.” Youth Speakers - J.R. Wallace (Assistant Basketball Coach GVSU/Graduate of Reeths-Puffer High School). Joe and Katie Kostrzewa (children of Judge R. Kostrzewa). Theme – “A Sense of Direction”.

J. Adjournment: It was moved by Treasurer Wood and second by Trustee Hernandez m to adjourn the meeting at 7:17 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes, CMC, CMMC