

**Board Work Session at 6:00 pm, prior to the regular board meeting.**  
Presentations on Medical Marijuana: Robin Schneider, National Patient's Rights Association and Mark Caldwell, Oasis Wellness Center.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
March 6, 2017**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:01 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Wood, Hernandez, Kieft; Excused - Kemp  
**Also present:** Legal Counsel: D. Hughes, Staff: Rental Housing Supervisor Fredericksen, Fire Chief Glotzbach, Police Chief Wypa, Planning/Zoning/Development Director Grabinski and 6 guests (Commissioner S. Hughes).

Meeting was recorded and labeled the March 6, 2017 regular board meeting.

**C. APPROVAL OF AGENDA** - It was moved by Trustee Hernandez and second by Treasurer Wood to approve the agenda. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY** – None

**E. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – February 21, 2017

It was moved by Treasurer Wood and second by Trustee Hernandez to approve the consent agenda. **Motion Carried**

**F. UNFINISHED BUSINESS** - None

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks – \$ 225,670.38**

It was moved by Trustee Hughes and second by Trustee Hernandez to approve payment of the weekly and semi-weekly bills of \$ 225,670.38 from the appropriate accounts.

6 - Yeas: Hughes, Ream, Oakes, Wood, Hernandez, Kieft

0 – Nays

Absent: Kemp

**Motion Carried**

**Page 2. Muskegon Charter Township Regular Board Meeting Minutes  
March 6, 2017**

**G. NEW BUSINESS continued:**

**2. Approval of Rental Inspections Budget Amendment**

It was moved by Clerk Oakes and second by Trustee Hernandez to approve the amendment to the Rental Inspections budget, line item operating supplies, to increase it an additional \$3,600 as presented in the Board packet.

6 – Yeas: Ream, Oakes, Wood, Hernandez, Hughes, Kieft

0 – Nays:

Absent: Kemp

**Motion Carried**

**3. Resolution No. 17-06 – Introduction of Ordinance No. 17-03 –  
Provide Regulation of Business License Renewals and Penalties**

It was moved by Clerk Oakes to postpone this agenda item, second by Trustee Hernandez. After a short discussion, Clerk Oakes rescinded her motion and the second was rescinded also. Clerk Oakes motion to table this agenda item seconded by Trustee Hernandez. After a short discussion, Clerk Oakes rescinded her motion and the second was rescinded also. It was then moved by Trustee Hernandez and seconded by Treasurer Wood to approve Resolution No. 17-06, (with the removal of the 4<sup>th</sup> (fourth) “Whereas”) the introduction of Ordinance No. 17-03.

6 - Yeas: Oakes, Wood, Hernandez, Hughes, Ream, Kieft

0- Nays

Absent: Kemp

**Motion Carried**

**4. Resolution No. 17-11 – Introduction of Ordinance No. 17-05 Adopt  
the 2015 International Fire Code**

It was moved by Clerk Oakes and second by Trustee Hughes to approve Resolution No. 17-11, the introduction of Ordinance No. 17-05.

6 – Yeas: Wood, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays:

Absent: Kemp

**Motion Carried**

**5. Resolution No. 17-13 – Apply for State Grant to Purchase New  
Voting Equipment**

It was moved by Trustee Hughes and second by Trustee Ream to approve Resolution No. 17-13.

6 -Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kieft

0 – Nays:

Absent: Kemp

**Motion Carried**

**H. PUBLIC COMMENTS:**

1. County Commissioner S. Hughes – a) Breakfast with Supervisor Kieft and Commissioner Hughes, tomorrow, Tuesday March 7, Mr. B’s-8 am. b) Parks and Recreation update – We have had problems with people using the Riverside Park and leaving cigarette butts in the parking lot. Our Police department will monitor

**Page 3. Muskegon Charter Township Regular Board Meeting Minutes  
March 6, 2017**

**H. PUBLIC COMMENTS continued:**

the activity at this park. c) At the County board meeting some of the local Clerks attended and had some concerns regarding the election equipment that will soon be purchased. She asked Clerk Oakes to inform the Board. Clerk Oakes stated that the State, according to Secretary of State Ruth Johnson, is going to pay all of the cost of the new election equipment (\$52 M – the same cost regardless of the vendor). There will be no local match. The final decision is in the hands of each County Clerk to select the voting equipment to be used in that county. The Bureau of Elections has asked the County Clerk to consider recommendations from the local clerks. The County Clerk, her staff, local Clerks and Deputy Clerks jointly reviewed all three vendors (ES&S, Dominion, and Hart). The Muskegon County Clerks Association (MCCA) voted 13 to 1 to go with Dominion. Dominion was ranked the highest of all three vendors by the State. The local Clerks would appreciate your support in helping this County to purchase the new voting equipment from Dominion.

2) Marie Ryder. 1547 Carlton – She was concerned about the poor condition of her gravel road. She had previously contacted the Township and the response was very prompt and she was pleased. The condition of the road is still poor. Tried to get the residents on her road to get it paved but no success. She did bring pictures so the Board could see. Supervisor Kieft asked for her contact information and asked her to leave the pictures with him. He will follow up with DPW Director Sanders and someone will get back with her.

3) Kal Fowle, 428 N. Sheridan – He has a concern regarding the keeping of animals. Supervisor Kieft directed him to speak with Ms. Lorraine Grabinski.

4) Katie Ames – from Muskegon Area District Library – She was present to update us regarding the library. They are purging the shelves of books that have not been checked out in some time. We desire to get some new books. Muskegon Charter Township branch, is the only branch that we see a continual increase in circulation and the use of the library. She left some materials to show the statistics of all branches. She acknowledged Trustee Hernandez, the Township’s member of the Library Board. Katie looks forward to attending our Board meetings and working with the Township. She asked if the Board minutes were on the Township’s website. Clerk Oakes responded yes.

**I. ANNOUNCEMENTS - None**

**J. ADJOURNMENT:** It was moved by Treasurer Wood and second by Trustee Hernandez to adjourn the meeting at 7:38 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by \_\_\_\_\_  
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes, CMC, CMMC