

Board Work Session at 6:45 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
August 15, 2016**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None
Also present: Staff: Planning/Zoning/Development Director L. Grabinski, Fire Chief Glotzbach, Police Chief Sanford, and 6 guests. (Commissioner S. Hughes)

This meeting was recorded and labeled the August 15, 2016 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and second by Trustee Hernandez to approve the agenda with the addition of New Business item number 4. Approval to Hire Part-time Secretary for Fire Department.

Motion Carried

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY – None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – August 1 , 2016
2. Approval of Special Board Meeting Minutes – July 28, 2016
3. Planning Commission Meeting Minutes – July 11, 2016
4. Maintenance & Inspect. /Plan. & Zoning Com. Mtg. Min. – July 19, 2016
5. Police Department Monthly Report – July 2016
6. Fire Department Monthly Report – July 2016
7. Veterans Memorial Committee Meeting Minutes – July 21, 2016

It was moved by Trustee Kemp and second by Treasurer Wood to approve the consent agenda. **Motion Carried**

F. UNFINISHED BUSINESS - None

**Page 2: Muskegon Charter Township Regular Board Meeting Minutes
August 15, 2016**

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks – \$ 269,294.83

It was moved by Trustee Hernandez and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of \$ 269,294.83 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

Motion Carried

2. Appointment of Zoning Board of Appeals Alternate

It was moved by Trustee Kemp and second by Trustee Hernandez to appoint Craig Gengler to fill the vacant alternate position on the Zoning Board of Appeals (ZBA). This is a recommendation from Supervisor Kieft.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nay

Absent: None

Motion Carried

3. Resolution No. 16-29- Adoption of Ordinance No. 16-07 – Amend Chapter 30 of the Code or Ordinances to Include Prohibitions Pertaining to the Ignition, Discharge and Use of Fireworks

It was moved by Treasurer Wood and second by Clerk Oakes to approve Resolution No. 16-29, the adoption of Ordinance No. 16-07.

7- Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0- Nays

Absent: None

Motion Carried

4. Approval to Hire Part-time Secretary for Fire Department

It was moved by Trustee Hughes and second by Treasurer Wood to hire Noreen Whiteman to the part-time secretary position in the Fire department effective August 22, 2016, \$10.00/hour for 25 hours/week. (contingent upon passing the background check) This is a recommendation from the Fire Committee.

7 – Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nay

Absent: None

Motion Carried

H. PUBLIC COMMENTS

1. Mr. Gary Doig – 1717 Oak Park- is present to voice a concern regarding his use of the Township yard waste site. He provided the Board with a five page document and explained his concerns. A brief discussion followed. He is requesting the letter he received from the Township, dated June 20, 2016, be rescinded and that his privileges be restored.

2. Commissioner Susie Hughes 2425 Safari Lane – this Thursday August 18th at Hackley Park is a Health and Wellness Day event from noon until 3:00 pm.

**Page 3: Muskegon Charter Township Regular Board Meeting Minutes
August 15, 2016**

H. PUBLIC COMMENTS continued:

3. Roger Scanlon – is present to voice his concern regarding the citation he received and the Township sign ordinance. He does not agree with the ordinance and feels that it actually has a negative impact on sales for his business and other business owners. A lengthy discussion from Mr. Scanlon, the following Board members: Treasurer Wood, Supervisor Kieft, Trustee Hernandez, Trustee Ream, Trustee Hughes, staff and one member from the audience followed. Mr. Scanlon requested that this sign ordinance be set aside until reviewed and a decision is made to change the ordinance or not. He will attend the September 12th Planning Commission meeting.

I, ANNOUNCEMENTS – 1) Trustee Hughes, Project Manager for the Veterans Memorial Project - Scope of Services Agreement has been written and is being reviewed; should be signed shortly. After the signed agreement is completed, we will have a ground breaking event. He will communicate with Clerk Oakes, details will be worked out and the event announced. Project Manager is ready to start the work!! 2) Supervisor Kieft: We will have a countywide MTA meeting on the 5th Monday, August 29th. He will email the time and place of the meeting. Due to the primary election results we need to elect two new officers to finish existing terms of office. (President, Secretary/Treasurer)

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Ream to adjourn the meeting at 8:10 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr. Supervisor Clerk - Ann D. Oakes, CMC, CMMC