

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
July 18, 2016**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None
Also present: Staff: Planning/Zoning/Development Director L. Grabinski, Police Chief Sanford, DPW Director Sanders, DPW Laubach, DPW Caughey, Accountant Joslyn and 7 guests. (92nd District State Representative Marcia Hovey–Wright and Commissioner S. Hughes)

This meeting was recorded and labeled the July 18, 2016 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda with the addition of Unfinished Business Agenda item F. 1. Approval to appoint a Project Manager for the Veterans Memorial Project. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY - None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – July 5, 2016
2. Planning Commission Meeting Minutes – June 13, 2016
3. Fire Department Monthly Report – June 2016
4. Police Department Monthly Report – June 2016
5. Ordinance Violation Bureau Quarterly Report – 1/1/16 – 3/31/16
6. Treasurer’s Report 2nd Quarter – June 30, 2016
7. Revenue and Expenditure Report 2nd Quarter 2016

It was moved by Trustee Hernandez and second by Treasurer Wood to approve the consent agenda. **Motion Carried**

F. UNFINISHED BUSINESS

1. Approval to Appoint - Project Manager Veterans Memorial Project

It was moved by Trustee Wood and second by Trustee Kemp to appoint John Hughes as the Project Manager to complete the Veterans Memorial Site Plan as

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**1. Approval to Appoint - Project Manager Veterans Memorial Project
- continued:**

approved on July 5, 2016 and authorize the Township Supervisor and Clerk to sign a Scope of Services Agreement.

6 – Yeas: Hernandez, Ream, Oakes, Wood, Kemp, Kieft

0 – Nays

1- Abstain: Hughes Absent: None **Motion Carried**

Treasurer Wood thanked John Hughes for volunteering his services to complete the site plan for the Veterans Memorial Project. Supervisor Kieft thanked him also. John remarked that this is what he does for a living and is glad to offer his services.

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks – \$174,206.68

It was moved by Trustee Kemp and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of \$ 174,206.68 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays Absent: None **Motion Carried**

2. Resolution No. 16 – 25 – Approval of Amended Investment Policy

It was moved by Treasurer Wood and second by Clerk Oakes to approve Resolution No. 16-25.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays Absent: None **Motion Carried**

**3. Resolution No. 16-26 – Resolution to Join the Michigan Cooperative
Liquid Assets Securities System**

It was moved by Trustee Hughes and supported by Clerk Oakes to approve Resolution No. 16-26.

7- Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0- Nays Absent: None **Motion Carried**

4. Resolution No. 16-24 – Designation of Amend Depositories for 2016

It was moved by Trustee Hughes and supported by Clerk Oakes to approve Resolution No. 16-24.

7 – Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays Absent: None **Motion Carried**

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G. New Business continued:

5. Consideration of Renewal of Building Codes Services Contract with Cedar Creek Township

It was moved by Clerk Oakes and supported by Treasurer Wood to approve the Contract with Cedar Cree as presented in the Board Packet.

5 – Yeas: Kemp, Hernandez, Ream, Oakes, Wood

2 – Nays: Hughes, Kieft

Absent: None

Motion Carried

6. Consideration of Special Use Permit – SU-16-05 – Ashley Lamphere – 1495 N. Getty – State Licensed Group Day Care

It was moved by Treasurer Wood and supported by Trustee Hernandez to approve Special Use Permit SU-16-05 as recommended from the Planning Commission.

7 – Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kemp, Kieft

0 – Nays

Absent: None

Motion Carried

H. PUBLIC COMMENTS

1. Commissioner Susie Hughes 2425 Safari Lane – a) Water Policy Issue: Judge Mallally has not yet rendered his decision regarding this issue. b) Zephyr Site – Plan to start work in January; the delay is due to better working conditions in the cold when ground is hard. There will be some environmental testing also; an on-site tour, for teachers, is scheduled to take place on Tuesday. c) The County has installed GPS tracking devices on almost all of their vehicles as a means to monitor location and speed. d) Re: Bench at Laketon and Quarterline – Commissioner has talked with residents and they prefer no bench at the bus stop, due to so much littering on the corner.

2. 92nd State Representative Marcia Hovey-Wright: a) Governor Synder has appointed the CEO of BP Oil as head of DEQ. c) Dark Stores - Discussion is on-going.

3. Trustee Kemp: Voiced concerns about the chip seal from the road caused him over \$3,800 in damage to his vehicle. There was some discussion as to why the Muskegon County Road Commission is chip sealing roads that were recently (2 years) asphalted/paved.

I. ANNOUNCEMENTS - None

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:42 pm. **Motion Carried**

Reviewed by _____ Recorded by _____

David A. Kieft Jr. Supervisor

Clerk - Ann D. Oakes, CMC, CMMC