

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
November 21, 2016**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None  
**Also present:** Legal Counsel: D. Hughes, Staff: Planning/Zoning/Development Director L. Grabinski, Fire Chief Glotzbach and 3 guests. (Commissioner S. Hughes)

This meeting was recorded and labeled the November 21, 2016 regular board meeting.

**C. APPROVAL OF AGENDA** -It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY** – None

**E. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – November 7, 2016
2. Approval of Closed Session Board Meeting Minutes – November 7, 2016
3. Planning Commission Meeting Minutes – October 10, 2016
4. Board of Appeals Meeting Minutes – July 27, 2016
5. Police Department Monthly Report – October 2016

It was moved by Trustee Kemp and second by Trustee Hernandez to approve the consent agenda with the following clarifications to the regular Board Meeting minutes: H. New Business: #3. Add - "not to exceed \$8,000" and #8. Replace with this language: It was moved by Treasurer Wood and second by Trustee Kemp to approve the change in amortization schedule to an alternate one year Amortization plan, presented to the Board, and referred to as Option C. Option C applies to all four divisions (General, Police, Fire, and Clerical DPW).

**Motion Carried**

**F. UNFINISHED BUSINESS** - None





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**G. NEW BUSINESS continued:**

**12. Consideration of SU16-08 – Sandra Morence – 1585 S. Walker Rd.  
– Daycare Center**

It was moved by Treasurer Wood and second by Trustee Ream to approve  
SU 16-08.

7 - Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nay

Absent: None

**Motion Carried**

**H. PUBLIC COMMENTS:**

1) Michael Gould – 809 Clark Street: Has concerns about the Township’s leaf ordinance. The appearance of yards that are not raked is an eye sore. Because of some yards not being raked, we must rake our yard again due to the wind blowing the leaves back into our raked yard. He offered a few suggestions for our consideration to improve/resolve the issue. Supervisor Kieft shared some of the challenges we have in implementing the ordinance. Michael thanked the Board for the time to share his thoughts.

**I. ANNOUNCEMENTS:** 1) Trustee Kemp will not be in attendance at the December 5<sup>th</sup> and December 19<sup>th</sup> Board meetings. 2) Trustee Hernandez thanked all for being elected to her second term in office and stated, we have a good Board.

**J. ADJOURNMENT:** It was moved by Clerk Oakes and second by Trustee Kemp to adjourn the meeting at 7:41 pm. **Motion Carried**

Reviewed by \_\_\_\_\_  
David A. Kieft Jr, Supervisor

Recorded by \_\_\_\_\_  
Clerk - Ann D. Oakes, CMC, CMMC