

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
October 17, 2016**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None
Also present: Legal Counsel – D. Hughes, Staff: Planning/Zoning/Development Director L. Grabinski, DPW Director Sanders and no guest.

This meeting was recorded and labeled the October 17, 2016 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and second by Trustee Hernandez to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY – None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – October 3, 2016
2. Planning Commission Meeting Minutes – September 12, 2016
3. Election Commission Meeting Minutes – September 30, 2016
4. Fire Department Monthly Report – September 2016
5. Police Department Monthly Report – September 2016
6. Ordinance Violation Bureau Quarterly Report – 7/1/16 – 9/30/16
7. Treasurer’s Report 3rd Quarter – September 30, 2016
8. Revenue and Expenditure Report 3rd Quarter 2016

It was moved by Trustee Kemp and second by Trustee Hernandez to approve the consent agenda with the corrections/clarification on the October 3, 2016 Regular Board Minutes: two typos and a follow-up on Public comment No. 1 – b.

Motion Carried

Note: October 3, 2016 Regular Meeting Minutes: Two typo corrections made and this is the correction/clarification from Public Comments: 1. Commissioner Susie Hughes – 2425 Safari Lane ... b) Muskegon County EDC is working with Continental Dairy Fairlife and the City of Coopersville to develop a regional force main connection to Coopersville. This infrastructure will create new jobs and tax revenue. The RPI will provide \$52,500 to support this project.

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F. UNFINISHED BUSINESS - None

G. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks – \$ 228,103.41

It was moved by Trustee Hernandez and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of \$ 228,103.41 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays Absent: None **Motion Carried**

2. Approval for Richard Laubach and Cody Jonas to Attend Training

It was moved by Clerk Oakes and second by Trustee Hughes to approve Laubach and Jonas to attend training as presented in the board packet.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nay Absent: None **Motion Carried**

3. Resolution No. 16-32 – Introduction of Ordinance No. 16-09 – Amend Chapter 58 “Zoning” of the Code of Ordinances

It was moved by Treasurer Wood and second by Trustee Kemp to approve Resolution No. 16-32, the introduction of Ordinance No. 16-09.

7- Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0- Nays Absent: None **Motion Carried**

4. Resolution No. 16-34 – Approving Establishment of the Muskegon County Recreational Authority

It was moved by Clerk Oakes and second by Trustee Hernandez to approve Resolution No. 16-34.

7 - Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nay Absent: None **Motion Carried**

H. PUBLIC COMMENTS: DPW Director Sanders, inquired regarding agenda item 2. Could we get the hotel and class paid by credit because these classes fill up quickly? Clerk Oakes stated she could take care of them tomorrow.

I. ANNOUNCEMENTS:

1) Trustee Hughes: Commissioner Susie Hughes is not here tonight she is not feeling well. 2) Supervisor Kieft – a) Special Budget work session Tuesday October 25, 2016 at 4 pm here in the Board room. He will send a reminder email the day of the meeting. b) Muskegon County Prosecutor D. J. Hilson will present to the Board at our next meeting November 7th.

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I. ANNOUNCEMENTS continued:

3) Trustee Ream - The Sign Ordinance meeting went good. We are making great strides.

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Hernandez to adjourn the meeting at 7:08 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr. Supervisor Clerk - Ann D. Oakes, CMC, CMMC