

Board Work Session at 6:15 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
October 3, 2016**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Kemp, Hernandez, Kieft; Excused - Wood

**Also present:** Staff: Fire Chief Glotzbach, Capt. Fethke, Lt. Mayette, Lt. Walters, Lt. Westbrook, FF. Wydeck, DPW Director Sanders, Planning/Zoning/Development Director L. Grabinski, and 21 guests. (Commissioner S. Hughes, Brad Klug/Pro-Med)

This meeting was recorded and labeled the October 3, 2016 regular board meeting.

**C. APPROVAL OF AGENDA -** It was moved by Trustee Hernandez and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

**D. LIFE SAVING AWARD PRESENTATION**

Chief Glotzbach invited Brad Klug from Pro-Med and the six Muskegon Charter Township fire fighters who were present, to join him at the front of the board room to assist in this presentation to Mr. Reuben Quinton for his life saving response to an auto accident. Chief Glotzbach gave a brief introduction explaining the Life Saving Award and expressed that this is rarely given. A power-point presentation followed. Additional remarks about the response time and what occurred that greatly contributed to saving the individual's life were given by Lt. Mayette. Mr. Quinton was presented the Life Saving Award by Chief Glotzbach. The young lady whose life was saved was present. She thanked Mr. Quinton and gave him a big hug. She presented Mr. Quinton with a gift. The audience gave a standing ovation. Supervisor Kieft thanked Chief Glotzbach for the presentation and everyone for what they did.

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY –** None

**Page 2: Muskegon Charter Township Regular Board Meeting Minutes  
October 3, 2016**

**F. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – September 19, 2016
2. Maintenance and Inspection/Planning and Zoning Committee Meeting Minutes – August 20, 2016
3. Sewer and Water Committee Meeting Minutes – September 28, 2016

It was moved by Trustee Kemp and second by Trustee Hernandez to approve the consent agenda. **Motion Carried**

**F. UNFINISHED BUSINESS - None**

**G. NEW BUSINESS:**

**1. Weekly Check Runs and Total of all Checks – \$ 113,217.35**

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of \$ 113,217.35 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Oakes, Kemp, Hernandez, Kieft

0 – Nays

Absent: Wood

**Motion Carried**

**2. Approval to Purchase Wireless Access Point for Township Hall Board Room**

It was moved by Trustee Kemp and second by Supervisor Kieft to approve the purchase of the wireless access point for a total cost of \$418.41 from CDWG.

6 – Yeas: Ream, Oakes, Kemp, Hernandez, Hughes, Kieft

0 – Nay

Absent: Wood

**Motion Carried**

**3. Approval to Purchase/Install Entry Door for Police Department Service Door**

It was moved by Trustee Hughes and second by Clerk Oakes to approve the purchase and installation of the entry door for a total cost of \$2,645 from Architectural Hardware Company. This is a recommendation from the Inspection Committee.

6- Yeas: Oakes, Kemp, Hernandez, Hughes, Ream, Kieft

0- Nays

Absent: Wood

**Motion Carried**

**4. Consideration of Waste Management's Second Amendment Lease Request**

It was moved by Trustee Hernandez and second by Supervisor Kieft to approve the second amendment lease with the removal of the words "at the same rental rate" from paragraph 1. Section 1. Premises and Terms.

6 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nay

Absent: Wood

**Motion Carried**

**Page 3: Muskegon Charter Township Regular Board Meeting Minutes  
October 3, 2016**

**G. NEW BUSINESS continued:**

~~5. Resolution No. 16-32 Introduction of Ordinance No. 16-09  
Amend Chapter 58 "Zoning" of the Code of Ordinances~~

**6. Consideration of New Agreement for Operation of Yard Waste  
Recycling Program**

It was moved by Trustee Kemp and seconded by Trustee Hernandez to approve the proposal with Spurt at the Township DPW and authorize Supervisor Kieft to sign the contract which will include "out clause" language.

6 – Yeas: Hernandez, Hughes, Ream, Oakes, Kemp, Kieft

0 – Nay                      Absent: Wood                      **Motion Carried**

**H. PUBLIC COMMENTS**

1. Commissioner Susie Hughes – 2425 Safari Lane – a) Breakfast at Mr. B's tomorrow, 8 am with Supervisor Kieft and Commissioner Hughes. b) Muskegon County EDC is working with Continental Dairy Fairlife and the City of Coopersville to develop a regional force main connection to Coopersville. This infrastructure will create new jobs and tax revenue. The RPI will provide \$52,500 to support this project. c) Commended Chief Glotzbach for championing the support of so many Fire departments being represented at the Muskegon County Budget meeting. The group influenced the Commissioners to keep the funding for Hazmat in the 2017 County budget.

**I. ANNOUNCEMENTS –**

- 1) Clerk Oakes - Veterans Memorial Groundbreaking Ceremony went good. Thanks for all who attended.
- 2) Supervisor Kieft - a) Berry Junction Trail update, b) provided each board member a copy of the letter from Department of Environmental Quality (DEQ) approving the Stormwater Asset Management and Wastewater (SAW) grant application.

**J. ADJOURNMENT:** It was moved by Clerk Oakes and second by Trustee Hernandez to adjourn the meeting at 7:32 pm.    **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by \_\_\_\_\_  
David A. Kieft Jr. Supervisor      Clerk - Ann D. Oakes, CMC, CMMC