

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
June 20, 2016**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent: None
Also present: Staff: Planning/Zoning/Development Director L. Grabinski, Fire Chief Glotzbach and 2 guests.

This meeting was recorded and labeled the June 20, 2016 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY - None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – June 6 , 2016
2. Planning Commission Meeting Minutes – May 9, 2016
3. Veterans Memorial Committee Meeting Minutes – May 19, 2016
4. Police Department Monthly Report – May 2016
5. Fire Department Monthly Report – May 2016

It was moved by Clerk Oakes and second by Trustee Kemp to approve the consent agenda as presented. Clerk Oakes thanked Deputy Clerk McKenna for taking the minutes in her absence. Clerk Oakes did review the minutes and will sign the original for filing. **Motion Carried**

F. UNFINISHED BUSINESS

1. Sign Ordinance Discussion - Supervisor Kieft stated that the Planning Commission can meet in July and a Thursday is the best day. The Township agreed to have the joint meeting of the Planning Commission and Township Board to discuss the Sign Ordinance on July 28, 2016 at 6 pm here in the Board room. This date will be emailed to the Planning Commission. Trustee Hughes requested Lorraine to send an email when the date is confirmed.

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G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks – \$ 154,595.88

It was moved by Trustee Kemp and second by Trustee Hernandez to approve payment of the weekly and semi-weekly bills of \$ 154,595.88 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

Motion Carried

2. Approval to Hire Paid on Call Fire Fighter

It was moved by Treasurer Wood and second by Trustee Hughes to hire Brett Koch to the position of Paid on Call Fire Fighter contingent upon passing the pre-employment physical and background check. This is a recommendation from the Fire Committee.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays

Absent: None

Motion Carried

3. Approval to Provide Egelston Twp. Additional Hours for Code Enforcement Services

It was moved by Trustee Hughes and second by Trustee Hernandez to amend the contract with Egelston Township to add 12 hours/mo. for a cost of \$500/mo. for Code Enforcement bring the total contracted hours to 64 hours/month and a total cost to \$53,000 per year; and contract with Todd Kempt to work as Building Inspector for 8 hours/week on each Thursday for Muskegon Charter Township.

7 – Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays

Absent: None

Motion Carried

4. Consideration of Special Use Permit – SU-16-04 – 1845 Barbara – Auto Repair Business

It was moved by Supervisor Kieft and second by Trustee Hughes to approve Special Use, SU 16-04, contingent on no outside storage and approval of final inspections. This is a recommendation from the Planning Commission.

7 – Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays

Absent: None

Motion Carried

5. Resolution No. 16-21- Adoption of Ordinance No. 16-06 – Amend Chapter 58 of the Code of Ordinances by Removal of Reference to Use Variances

It was moved by Clerk Oakes and second by Trustee Hernandez to approve Resolution No. 16-21 the adoption of Ordinance No. 16-06.

7 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft

0 – Nays

Absent: None

Motion Carried

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G. NEW BUSINESS continued:

6. Resolution No. 16-23 – Amend the Fee Schedule

It was moved by Treasurer Wood and second by Trustee Kemp to approve Resolution No. 16-23. Supervisor Kieft noted that that only change is the addition of a \$70 fee for the removal of a mobile home from the mobile home park.

7 – Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kemp, Kieft

0 – Nays Absent: None **Motion Carried**

H. PUBLIC COMMENTS

1. Geoffrey Nolan 1463 Rood Point Road Norton Shores – was present to announce his candidacy for the non-partisan position of 60th District Court Judge. He stated that this is an open seat due to Judge A. Wierengo is not running for another term. Attorney Nolan gave brief comments regarding himself, his career, his family and why he chose to run for this position. He shared the type of cases the District Court handles and the responsibilities of each of the four Justices. Attorney Nolan has a long time family history in Muskegon County. He would desire to add to the 60th District Court a program for people who are in the court due to a drug problem. This program would give better opportunity to provide the person the help they need rather than sentencing them to jail. He asked if anyone had questions and provided us with his literature and contact phone numbers. He also mentioned about the sign ordinance in the township and county. Supervisor Kieft stated that a few years ago we amended our sign ordinance. Clerk Oakes stated that the Clerks in the county passed a resolution to unify the entire county regarding passing the same sign ordinance in each municipality.

I. ANNOUNCEMENTS

1. Trustee Hughes - Informed the Board that Commissioner Susie Hughes is attending a meeting in Ludington and therefore she is unable to be here tonight.
2. Clerk Oakes – Noted that in the Consent Agenda, the Veterans Memorial Minutes said that the final site plan would be on this evenings Board agenda. This was a projected date. We did not get the preliminary site plan until this past Friday. It still needs to be reviewed so therefore we did not put it on this agenda. The final site plan will be on the Township Board agenda for July 5, 2016.
3. Trustee Ream – Stated that the 5 Township Tire Recycling event was very well done and successful. Laketon Township Supervisor Kim Arter has done a great job of organizing this event. Food was provided for the volunteers and we filled almost three semi-trucks with tires that the residents brought to the site (Mullally Park).

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:33 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr. Supervisor Clerk - Ann D. Oakes, CMC, CMMC

