

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
May 2, 2016**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Excused - Hughes
Also present: Legal Counsel E. McGahan, Staff: Planning/Zoning/Development Director L. Grabinski, Fire Chief Glotzbach, Fire Fighter Martin, Fire Inspector Nicolai, Captain Fethke, Captain Morgan, Fire Fighter Wydeck, Police Chief Sanford and 19 guests. (92nd District State Representative Marcia Hovey-Wright, County Commissioner Susie Hughes)

This meeting was recorded and labeled the May 2, 2016 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Trustee Hernandez and second by Clerk Oakes to approve the agenda with the addition of the words, Resolution No. 16-18 and - to Agenda item G.6. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY – None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – April 18, 2016
2. Fire Committee Meeting Minutes – February 16, 2016

It was moved by Treasurer Wood and second by Trustee Kemp to approve the consent agenda as presented. Clerk Oakes commended Chief Glotzbach for the fine job he does as Fire Chief and being selected to represent the State of Michigan at the National Residential Fire Sprinkler Summit in Boston, Massachusetts. **Motion Carried**

F. UNFINISHED BUSINESS

1. Consideration of Improvements to Township Board Room

It was moved by Treasurer Wood and second by Trustee Ream to approve the purchase of a projector/screen for the Township Board room as presented in the

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F. UNFINISHED BUSINESS continued:

Board packet for a total cost of \$724.00. Trustee Hernandez thanked Toby for all the quotes he provided for the Board packet.

6 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays Absent: Hughes **Motion Carried**

G. NEW BUSINESS

**1. Weekly Check Runs and Total of all Checks – ~~\$ 135,852.65~~
\$135,272.65**

It was moved by Treasurer Wood and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of ~~\$ 135,852.65~~ \$135,272.65 from the appropriate accounts. Treasurer Wood noted that one invoice (page 23) was resubmitted today with a corrected amount for payment.

6 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays Absent: Hughes **Motion Carried**

2. Approval to Hire Part-time Fire Fighters

It was moved by Trustee Kemp and second by Supervisor Kieft, approval to hire the following paid on call recruits pending passing Township medical evaluation, Nicholas Overmyer, Jessie Olson, David Dennings (Station #1), Jeffery Novak, Alison Ayala, Jordan Grabinski (Station #2) and approve up to \$5,000 to purchase PPE as needed. This is a recommendation from the Fire Committee.

6 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays Absent: Hughes **Motion Carried**

3. Approval of Station 1 Sergeant Promotion

It was moved by Clerk Oakes and second by Trustee Hernandez to approve fire fighter Elon Martin to be promoted to Sergeant's position at Fire Station #1.

This is a recommendation from the Fire Committee.

6 – Yeas: Oakes, Wood, Kemp, Hernandez, Ream, Kieft

0 – Nays Absent: Hughes **Motion Carried**

Supervisor Kieft asked Fire Chief Glotzbach to come forward for the presentation. Chief Glotzbach introduced Elon Martin, gave remarks, Clerk Oakes gave Sergeant Martin his Oath of Office and Sergeant Martin's mother pinned his new badge. In closing Chief Glotzbach presented him with the Sergeant's hat. He was congratulated with a round of applause.

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G. NEW BUSINESS continued:

4. Approval for Fire Inspector to Attend Arson Conference

It was moved by Treasurer Wood and second by Trustee Kemp to approve Fire Inspector Nicolai to attend the Arson Conference in Bay City, Michigan for a total cost of \$741.00. This is a Fire Committee recommendation.

6 – Yeas: Wood, Kemp, Hernandez, Ream, Oakes, Kieft

0 – Nays

Absent: Hughes

Motion Carried

5. Consideration of Recreational Partnership Committee Appointment

It was moved by Clerk Oakes and second by Trustee Hernandez to appoint Supervisor Dave Kieft Jr. to the Recreational Partnership Committee. Trustee Hernandez thanked Supervisor Kieft for volunteering to serve on this committee.

Motion Carried

6. Resolution No. 16-18 and Consideration of 457(b) Plan Document Restatement

It was moved by Treasurer Wood and second by Trustee Kemp to approve Resolution No. 16-18 and the 457(b) Plan Document Restatement with two changes on page 39. Supervisor Kieft thanked Treasurer Wood for his knowledge and understanding of this document.

6 – Yeas: Hernandez, Ream, Oakes, Wood, Kemp, Kieft

0 – Nays:

Absent: Hughes

Motion Carried

7. Approval to Purchase Police Vehicle Change Order

It was moved by Treasurer Wood and second by Trustee Ream to purchase a new police vehicle (2017 Ford SUV Police Interceptor) from Signature Ford, Owosso, MI for a total cost of \$30,466. Trustee Ream stated that it is sad that we have to go out of town to purchase a vehicle due to the terrible service we receive from our local vendor Great Lakes Ford. We hope in the future we can rebuild our relationship. We would like a letter sent to Great Lakes Ford regarding this matter. Supervisor Kieft stated we can send a letter.

6 - Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: Hughes

Motion Carried

H. PUBLIC COMMENTS:

1. Eloy Martinez – North Pointe Jewelers, LLC - 1577 Holton Rd #B – He was here to address the Board regarding the Township Sign Ordinance. He expressed that when he had the flutter signs up he did notice an increase in business. He wanted to know if the Township Board had reviewed the sign ordinance discussions of the Planning Commission. Supervisor Kieft responded that at the present we are working with only one code Enforcement Officer and

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H. PUBLIC COMMENTS continued:

addressing the sign ordinance at this time, we would not have enough officers to enforce a change in the ordinance. Treasurer Wood stated that our Planning /Zoning/Development Director has provided the Township Board with information regarding the discussions of the Planning Commission. We are in the process of reviewing this information. There has been discussion about the signs for over five years. There is a lot that we have to take into consideration. We invite you to continue to come to the meetings but I would say it will probably be later than sooner before this sign issue is resolved.

2. State Representative Marcia Hovey-Wright – 92nd District State Representative – 452 W. Webster – gave a brief update on the technology being used to clean up the Zephyr site, Rep. Maturen’s bill regarding the “dark stores”, Disabled veterans/property tax exemptions, FOIA/Governor, Detroit Public Schools, State budget and the Flint issue. Treasurer Wood asked if the 1.2% cut to EVIP, which was passed in the Senate, had been included in the House budget. Rep. Hovey-Wright said she did not know but would find out and email him the answer.

3. Commissioner Susie Hughes, 2425 Safari Lane – a) State approved a 4.2% increase in revenue sharing, b) Community breakfast with Supervisor Kieft and Commissioner Hughes at Mr. B’s, tomorrow. c) More information regarding the Zephyr site. You can find out more on line. (great lakes mud.org, then click on find my area, click Zephyr)

I. ANNOUNCEMENTS. 1) Supervisor Kieft – The 5 Townships (Blue Lake, Dalton, Fruitland, Laketon, Muskegon Charter) Scrape Tire Collection Event is scheduled for June 11, 2016, 9am – 2pm, Mullally Park, 1860 Horton Rd, 49445 **See Flyer in Twp. lobby.** (NOTE: Residents of these 5 Townships Only)

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Hernandez to adjourn the meeting at 7:57 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr. Supervisor Clerk - Ann D. Oakes, CMC