

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
April 18, 2016**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:01 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None
Also present: Legal Counsel D. Hughes, Staff: Planning/Zoning/Development Director L. Grabinski, Clerical McKenna, DPW Director Sanders, Fire Chief Glotzbach, Police Chief Sanford and 6 guests. (County Commissioners Susie Hughes and Terry Sabo)

This meeting was recorded and labeled the April 18, 2016 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and supported by Trustee Hernandez to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY – None

E. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – April 4, 2016
2. Planning Commission Meeting Minutes – March 14, 2016
3. Police Department Monthly Report – March 2016
4. Fire Department Monthly Report – March 2016
5. Ordinance Violation Quarterly Report – 1/1/16 – 3/31/16
6. Municipal Clerks Week Proclamation

It was moved by Trustee Kemp and supported by Trustee Hernandez to approve the consent agenda as presented. **Motion Carried**

F. UNFINISHED BUSINESS – None

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G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks – \$231,556.30

It was moved by Trustee Hernandez and supported by Trustee Ream to approve payment of the weekly and semi-weekly bills of \$ \$231,556.30 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

Motion Carried

2. Approval of Summer Parks Program with Orchard View Community Ed and White Lake Community Ed

It was moved by Clerk Oakes and supported by Trustee Hughes to approve \$15,000 for the Summer Parks programs with OV Community Ed. (\$12,000) and White Lake Community Ed. (\$3,000) as budgeted. Treasurer Wood and Trustee Hernandez stated that both programs do a great job.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays

Absent: None

Motion Carried

3. Consideration of Improvements to Township Board Room

It was moved by Treasurer Wood and supported by Trustee Kemp to postpone action on this agenda item to receive additional bids. Supervisor Kieft thanked Toby Fredericksen for the work he did to obtain the quotes in the Board packet.

7 – Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays

Absent: None

Motion Carried

4. Approval to Hire Part-time Seasonal Workers at DPW

It was moved by Trustee Kemp and supported by Trustee Hernandez to hire Melvin Wilcoxson and James McKenna for seasonal work at DPW; effective May 2nd and May 3rd respectively, thru October 29, 2016 at \$9.00/hr.; contingent upon passing the pre-employment physical and background check. The Board welcomed the new employees.

7 – Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays

Absent: None

Motion Carried

5. Consideration of Contract Authorizing Transportation Services with American Red Cross

It was moved by Treasurer Wood and supported by Trustee Hernandez to approve the contract with American Red Cross as presented in the board packet. Trustee Hernandez and Treasurer Wood expressed how valuable this program is to the residents of our Township and this community.

7 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft

0 – Nays

Absent: None

Motion Carried

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G. NEW BUSINESS continued:

6. Resolution No. 16-14 – Resolution to Support Maintenance of the Holland Drain

It was moved by Treasurer Wood and supported by Clerk Oakes to postpone action on this agenda item.

7 – Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kemp, Kieft

0 – Nays: Absent: None **Motion Carried**

7. Resolution No. 16-15 – Resolution to Support Maintenance of the Round Marsh Drain

It was moved by Trustee Kemp and supported by Supervisor Kieft to postpone action on this agenda item.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays Absent: None **Motion Carried**

8. Resolution No. 16-16 – Resolution to Support National Bike to Work Week

It was moved by Treasurer Wood and supported by Clerk Oakes to approve Resolution No. 16-16 National Bike to Work Week.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays Absent: None **Motion Carried**

H. PUBLIC COMMENTS:

1. Jeff Scheonbeck, 2219 Nolan Ave. Muskegon, MI 49444 – Questioned why the Veterans Memorial has not been started/completed. Clerk Oakes responded that we just received site plan approval and if he would allow her to contact him she could give him more details. Other guests, staff and Board members also questioned the progress of the Veterans Memorial. Clerk Oakes stated that she wasn't prepared to answer the questions and could give more details regarding date of next committee meeting and timeline of project to anyone who had a concern about the Veterans Memorial. She could contact them or they could come to her office.

2. Commissioner Terry Sabo – 1188 N. Robinhood Dr. Muskegon – State Representative Candidate Introduction – Commissioner Sabo shared information regarding the State budget, the loss of revenue to the Township of \$5.8 million due to revenue sharing cuts by the State and he would like to see more partnering among the municipalities. He announced that he is a candidate for the 92nd District State Representative.

3. Commissioner Susie Hughes, 2425 Safari Lane - a) Countywide Recycling event this Saturday, April 23rd, 9 am – 1 pm, at City of Muskegon DPW on Keating. Including, free shredding of documents up to 100 pounds, tires, TV's, computers, etc.;

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H. PUBLIC COMMENTS continued:

see flyer in the Township lobby - if you see tires along the road in Muskegon Charter Township they can be picked up by Twp. DPW for the recycling event. b) Wednesday, April 20th is Brown bag lunch day at Silversides Museum with presentation by Philip Brashear; c) RPNIA Dinner April 22nd at Reeths-Puffer High School; d) Earth Day is celebrated at Montague School this year; e) the April 12th (full board) County Board meeting was held at Muskegon Heights City Hall; f) at the Road Commission meeting - approval was given for easements for the Berry Junction Trail.

I. ANNOUNCEMENTS: 1) Supervisor Kieft – The 5 Township scrape tire event is scheduled for June 11, 2016.

J. ADJOURNMENT: It was moved by Treasurer Wood and supported by Trustee Kemp to adjourn the meeting at 7:41 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr. Supervisor Clerk - Ann D. Oakes, CMC