

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
April 4, 2016**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Hernandez, Kieft; Excused – Kemp, Wood  
**Also present:** Staff: Planning/Zoning/Development Director L. Grabinski, Accountant Joslyn and 3 guests. (92<sup>nd</sup> District State Representative Marcia Hovey-Wright, County Commissioner Susie Hughes)

This meeting was recorded and labeled the April 4, 2016 regular board meeting.

**C. APPROVAL OF AGENDA -** It was moved by Trustee Hernandez and supported by Trustee Hughes to approve the agenda as presented.

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY** – None

**E. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – March 21, 2016
2. Fire Committee Meeting Minutes – March 21, 2016
3. Police Committee Meeting Minutes – March 21, 2016

It was moved by Clerk Oakes and supported by Trustee Hernandez to approve the consent agenda as presented. **Motion Carried**

**F. UNFINISHED BUSINESS** – None

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks – \$237,430.31**

It was moved by Trustee Hughes and supported by Supervisor Kieft to approve payment of the weekly and semi-weekly bills of \$ 237,430.31 from the appropriate accounts.

5 – Yeas: Hughes, Ream, Oakes, Hernandez, Kieft

0 – Nays

Absent: Wood, Kemp

**Motion Carried**

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**G. NEW BUSINESS continued**

**2. Resolution No. 16-13 – Adoption of Ordinance No. 16-04 – Amend Chapter 30 of the Code of Ordinances to Regulate Breach of Peace**

It was moved by Clerk Oakes and supported by Supervisor Kieft to approve Resolution No. 16-13, the adoption of Ordinance No. 16-04, with the times in (h) and (i) 6 am to 10 pm.

5 – Yeas: Ream, Oakes, Hernandez, Hughes, Kieft

0 – Nays                                      Absent: Wood, Kemp

**Motion Carried**

**3. Approval to Replace Roof on Rear Storage Building at Station One**

It was moved by Trustee Hughes and supported by Trustee Hernandez to award the bid to Jason Pumfery Home Improvements for a total cost of \$5,035. This is a recommendation from the Fire Committee.

5 – Yeas: Oakes, Hernandez, Hughes, Ream, Kieft

0 – Nays                                      Absent: Wood, Kemp

**Motion Carried**

**4. Approval to Hire Part-time Secretary for Fire Department**

It was moved by Trustee Hernandez and supported by Supervisor Kieft to hire Jami Kordecki as the part-time secretary for the Fire Department, at \$10.50/hr. effective April 11, 2016. This is a recommendation from the Fire Committee. Supervisor Kieft stated that contracting the services of Office Staffing, Inc. worked well for the Fire Department and also for the Inspections Department.

5 – Yeas: Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays                                      Absent: Wood, Kemp

**Motion Carried**

**5. Approval for Police Officers to Attend School Resource Officer Conference**

It was moved by Trustee Hughes and supported by Trustee Ream to approve Officer Patterson and Officer Weaver to attend the School Resource Officer Conference in Appleton, Wisconsin for the cost listed in the Board Packet. The expenses are funded thru the School Resource Agreement with OV and RP. This is a Police Committee recommendation.

5 – Yeas: Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays                                      Absent: Wood, Kemp

**Motion Carried**

**6. Consideration of Change to Egelston Township Plumbing & Mechanical Services Contract**

It was moved by Clerk Oakes and supported by Trustee Hernandez to approve the contract with the one change, \$35/inspection to \$40/inspection, as presented in the Board packet.

5 – Yeas: Hughes, Ream, Oakes, Hernandez, Kieft

0 – Nays:                                      Absent: Wood, Kemp

**Motion Carried**

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**G. NEW BUSINESS continued:**

**7. Consideration of Ordinance Codification Services**

It was moved by Supervisor Kieft and supported by Trustee Hernandez to approve Municode to codify the Township ordinances as presented in Option A for an estimated cost, not to exceed, \$4,506.30.

5 - Yeas: Ream, Oakes, Hernandez, Hughes, Kieft

0 – Nays

Absent: Wood, Kemp

**Motion Carried**

**H. PUBLIC COMMENTS:**

1. Commissioner Susie Hughes: a) Breakfast tomorrow, Tuesday April 5<sup>th</sup>, at Mr. B's with Supervisor Kieft and Commissioner Susie Hughes. b) Road Brining- on Dangl - the Road Commission (MCRC) will brine part of the Road. Mr. Hulka requested Supervisor Kieft to send an email with the request and an adjustment will be made on the invoice. The Board thanked Commissioner for checking on this matter. c) Countywide Recycling – April 23<sup>rd</sup>, 9 am – 1 pm, at City of Muskegon DPW on Keating. Including, free shredding of documents up to 100 pounds, tires, TV's, computers, etc.; see flyer in the Township lobby. d) Thanks to all who attended the Recreational Authority Meeting, staff and especially Supervisor Kieft. A lot of good suggestions were provided.

e) Thanks to Chief Sanford for attending the Airplane Club meeting.

2. Marcia Hovey-Wright – 92<sup>nd</sup> District State Representative: a) to prevent Detroit Public Schools from closing this year, \$48.2 million was given to the Detroit Public Schools from the State Tabaco Settlement Fund. The State is budgeting to help Detroit Public Schools for a period of 10 years. b) Dark Stores- there is legislation in process to change the way the Assessors have to assess these buildings. c) Veterans Property Tax Exemption – Discussion in Lansing to try to make some change but doesn't seem to be going anywhere. d) Privatizing CMH – this is too controversial of an issue, no changes will be made this year; e) the Governor has submitted his budget and now the House and Senate are reviewing it and the State plans to have a balance budged approved by late May early June.

3. Eric Grimm announced his candidacy for Judge of Probate Court.

**I. ANNOUNCEMENTS:** 1) Clerk Oakes - RPNIA Annual Dinner – April 22<sup>nd</sup>, If you are planning on attending she has tickets. 2) Supervisor Kieft – note the invitation to attend the Muskegon Area District Library Board meeting, April 20, 2016, 4 pm, at the Muskegon Township Branch Library, 1765 Ada Ave.

**J. ADJOURNMENT:** It was moved by Trustee Hernandez and supported by Clerk Oakes to adjourn the meeting at 7:36 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by \_\_\_\_\_  
David A. Kieft Jr. Supervisor Clerk - Ann D. Oakes, CMC