

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
March 21, 2016**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:02 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent - None  
**Also present:** Legal Counsel: Attorney D. Hughes, Staff: Fire Chief Glotzbach, Police Chief Sanford, Planning/Zoning/Development Director L. Grabinski, Accountant Joslyn, Clerical Harjer and 1 guest. (County Commissioner Susie Hughes)

This meeting was recorded and labeled the March 21, 2016 regular board meeting.

**C. APPROVAL OF AGENDA** - It was moved by Trustee Hernandez and supported by Treasurer Wood to approve the agenda as presented.

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY** – None

**E. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – March 7, 2016
2. Board of Appeals Meeting Minutes – November 17, 2015
3. Parks and Recreation Committee Meeting Minutes – December 7, 2015
4. Planning Commission Meeting Minutes – February 8, 2016
5. Police Committee Meeting Minutes – February 16, 2016
6. Police Department Monthly Report – February 2016
7. Fire Department Annual Report – 2015

It was moved by Treasurer Wood and supported by Trustee Hernandez to approve the consent agenda with one correction to the Police Committee minutes. (Next meeting, ~~Tuesday~~ Monday March 21, 2016) **Motion Carried**

**F. UNFINISHED BUSINESS** – Supervisor Kieft noted that the court date for the hearing regarding the water policy board issue has been rescheduled for May 11<sup>th</sup> at 2 pm.

**Page 2: Muskegon Charter Township Regular Board Meeting Minutes  
March 21, 2016**

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks – \$ 99,134.84**

It was moved by Trustee Kemp and supported by Trustee Hernandez to approve payment of the weekly and semi-weekly bills of \$ 99,134.84 from the appropriate accounts. Trustee Kemp noted that the streetlight invoice was significantly less. Treasurer Wood stated that it was due to the Public Service Commission lowered the rate for public utilities. This was part of the explanation given to the Board for approving the amount for the streetlight mills charged our residents.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

**Motion Carried**

**2. Consideration for Road Brining – 2016**

It was moved by Trustee Hughes and supported by Supervisor Kieft to approve the contract with Muskegon County Road Commission (MCRC) for road brining in the Township as listed in the board packet at a cost not to exceed \$9,000.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays

Absent: None

**Motion Carried**

**3. Consideration of Contract for Fire Inspection Services with Egelston Township.**

It was moved by Trustee Hernandez and supported by Treasurer Wood to approve the intergovernmental contract as presented in the Board packet. This is a recommendation from the Fire Committee.

7 – Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays

Absent: None

**Motion Carried**

**4. Approval to Hire Part-time Clerical Employee for Inspections Department**

It was moved by Trustee Kemp and supported by Clerk Oakes to hire a part-time clerical employee for the Inspections department and contract with Office Staffing Inc. to administer this process as stated in the board packet. Clerk Oakes stated this process is good and allows for additional time to rehire if full-time work became available. Supervisor Kieft thanked Maria for the great job she did. Trustee Ream also commended her and wished her well at her new full time job.

7 – Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays

Absent: None

**Motion Carried**

