

Board Work Session at 6:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
July 6, 2021**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Supervisor Hodges

**Present:** Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

**Absent Excused:** Kemp

**Also Present:** Police Chief Thielbar, Fire Chief Glotzbach, Assessor Good and 8 guests.

Meeting was recorded and labeled the July 6, 2021 regular Board meeting.

**C. APPROVAL OF AGENDA:** July 6, 2021

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the agenda as presented. **Motion Carried**

**D. AUDIT PRESENTATION**

Matt Holland from Gabridge & Company, PLC presented the audit for fiscal year ending December 31, 2020. Each Board member had received a copy of the audit before the meeting. Mr. Holland stated that Muskegon Charter Township received the Unmodified Opinion, which is the highest opinion that can be received. Mr. Holland spoke on revenues, expenditures, such as public safety, fund balance and pension. He spoke in greater detail about pages 8, 23, and 56. Mr. Holland asked the Board if they had any questions. He stated that we can reach out to them for any questions that we might have in the future. Mr. Holland thanked the Board for their time.

**E. PUBLIC HEARING – DEBAKER STREET PAVING NO. SP-50**

Supervisor Hodges opened the Public Hearing at 7:12 pm.

1. Belinda Shavalier – 157 Woodview Dr. She asked if the cost for paving DeBaker St would be included in their tax bill or if it would be billed separately. She also wanted to know if the Muskegon County Road Commission would let them know beforehand when they plan on starting the paving project.
2. Barbara Garzelloni – 3031 Lenore Ave. She stated that she does not want it taken out of her house payment and wanted to know if she could pay at Township Hall. She is concerned that the bank will pay the bill if it is sent to them. She would also like to know if she can pay more than 1 year at a time.
3. Ken Hulka – Muskegon County Road Commission – He stated that the MCRC would inform the residents on DeBaker St. before the paving project begins.

**PUBLIC HEARING – DEBAKER STREET PAVING NO. SP-50: *continued***

- 4. Daniel Hanks – 1140 DeBaker St. He asked the Board if this is a for sure project.
- 5. Lindsay Theile – Muskegon Township Treasurer. She stated that the Special Assessment is only on the winter tax bill and that most residents pay for the paving project that way. She stated that typically there is no interest on the first year. There being no more comments, Supervisor Hodges closed the Public hearing at 7:27 pm.

**F. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None**

**G. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – June 21, 2021**

**2. DPW Quarterly Report – April – June 2021**

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the consent agenda. **Motion Carried**

**H. UNFINISHED BUSINESS: None**

**I. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks - \$265,504.02**

It was moved by Trustee Hughes and second by Treasurer Theile to approve payment of weekly and bi-weekly bills of \$265,504.02 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:                      Absent: Kemp                      **Motion Carried**

**2. Consideration to Adopt Principles of Governance**

It was moved by Trustee Grabinski and second by Treasurer Theile to adopt the Principles of Governance.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays:                      Absent: Kemp                      **Motion Carried**

**3. Consideration to Approve Industrial Development District Policy**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the Industrial Development District policy.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays:                      Absent: Kemp                      **Motion Carried**

**4. Consideration to Approve Quote for Removal of Items 2318 Wesley**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the removal of items at 2318 Wesley.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:                      Absent: Kemp                      **Motion Carried**

**NEW BUSINESS: *continued***

**5. Resolution No. 21-10 DeBaker Street Paving No. SP-50**

It was moved by Clerk Westbrook and second by Trustee Ream to adopt Resolution No. 21-10.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**J. PUBLIC COMMENT: None**

**K. ANNOUNCEMENTS**

1. Treasurer Theile stated that the Egg Drop currently has 56 kids signed up. 14 at Riverside Park and 42 at Wesley Park. She stated that she still needs volunteers to help with filling the bags and also helping at the parks during the event. Meijer is also donating \$100.00 for the ice cream for the day of the event.

2. Trustee Hughes stated that it is very nice to be meeting in person again after a year and a half.

3. Supervisor Hodges spoke with Christine Bowen from Softball World. Ms. Bowen invited the Board to visit Softball World to see what she has been doing and to pay close attention to the fence.

**L. ADJOURNMENT:** It was moved by Trustee Grabinski and second by Trustee Hughes to adjourn the meeting at 7:36pm. **Motion Carried**

Reviewed by \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk