

PROJECTED BUDGET REPORT

al Government Name: Muskegon Charter Township
Local Unit Code: 611120
Fiscal Year End Date: 12/31/2020
Fund Name: General Fund (101)

GL NUMBER	DESCRIPTION	2020 PROJECTED ACTIVITY	2021 RECOMMENDED BUDGET	PCT CHANGE	ASSUMPTIONS
Fund 101 - GENERAL FUND-101					
ESTIMATED REVENUES					
Dept 000					
101-000-403.000	CURRENT TAX	1,561,000.00	1,615,000.00	3.46%	Based on 2019's taxable values
101-000-404.000	ADMINISTRATIVE FEE	180,000.00	180,000.00	0.00%	Per tax settlement report and historical trends
101-000-407.000	DELINQUENT PERSONAL PROPERTY TAX	3,000.00	2,000.00	-33.33%	Based on historical figures
101-000-423.000	IFT TAX	11,152.00	5,555.00	-50.19%	Based on 2019's taxable values
101-000-424.000	TRAILER PARK FEES	5,200.00	5,200.00	0.00%	Based on historical figures
101-000-427.000	QUAIL MEADOWS IN LIEU OF TAXES	4,656.00	4,600.00	-1.20%	Based on historical figures
101-000-429.000	SENIOR HOUSING PILOT - STATE	3,813.00	3,800.00	-0.34%	Based on historical figures
101-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	176,320.00	130,000.00	-26.27%	Personal property tax reimbursement estimate
101-000-448.000	MICHIGAN SUMMER TAX REIMBURSEMENT	18,383.00	18,000.00	-2.08%	Based on parcel count
101-000-451.000	BUSINESS LICENSE	21,000.00	20,000.00	-4.76%	Based on number of businesses in Township
101-000-452.000	CABLE TV	204,000.00	202,000.00	-0.98%	Based on historical figures
101-000-452.100	METRO ACT APPLICATION FEE	0.00	500.00	#DIV/0!	METRO Permit application fees
101-000-473.000	CONTRACTORS LICENSE	2,200.00	2,000.00	-9.09%	Based on historical figures
101-000-474.000	PLAN REVIEW FEE - PERMIT RELATED	35,000.00	35,000.00	0.00%	Based on historical figures
101-000-477.000	BUILDING PERMITS	115,000.00	115,000.00	0.00%	Based on historical figures
101-000-478.000	ELECTRICAL PERMITS	40,000.00	40,000.00	0.00%	Based on historical figures
101-000-479.000	PLUMBING PERMITS	44,000.00	22,000.00	-50.00%	Based on historical figures
101-000-480.000	MECHANICAL PERMITS	50,000.00	50,000.00	0.00%	Based on historical figures
101-000-481.000	INSPECTION FEES	1,000.00	5,000.00	400.00%	Based on historical figures
101-000-481.300	INSPECTION FEES - FRUITLAND TWP	2,500.00	4,000.00	60.00%	
101-000-481.700	INSPECTION FEES - ROOSEVELT PARK	10,000.00	10,771.00	7.71%	Based on historical figures
101-000-482.000	RENTAL REGISTRATION FEES	30,000.00	30,000.00	0.00%	Based on rental experience
101-000-482.100	RENTAL REGISTRATION FEES - R. PARK	13,000.00	13,000.00	0.00%	Based on rental experience
101-000-482.200	RENTAL REGISTRATION FEES - NORTON SHORES	32,000.00	32,000.00	0.00%	Based on rental experience
101-000-483.000	RENTAL INSPECTION FEES	10,000.00	15,000.00	50.00%	Based on rental experience
101-000-483.100	RENTAL INSPECTION FEES - R. PARK	500.00	3,000.00	500.00%	Based on rental experience
101-000-483.200	RENTAL INSPECTION FEES - NORTON SHORES	5,000.00	20,000.00	300.00%	Based on rental experience
101-000-483.300	RENTAL INSPECTION FEES - WHITEHALL	2,000.00	12,000.00	500.00%	Based on rental experience
101-000-485.000	MARIJUANA LICENSE FEES	40,000.00	80,000.00	100.00%	Based on # of approved licenses
101-000-574.000	SALES TAX - CONSTITUTIONAL	1,540,000.00	1,560,000.00	1.30%	Based on figures from Dept of Treasury
101-000-577.000	SALES TAX - STATUTORY/EVIP	189,823.00	192,166.00	1.23%	Based on figures from Dept of Treasury
101-000-600.591	ADMINISTRATION FEE - WATER	7,500.00	7,500.00	0.00%	No increase expected
101-000-600.596	ADMINISTRATION FEE - SAN	58,500.00	58,500.00	0.00%	No increase expected
101-000-600.598	ADMINISTRATION FEE - MTS	157,000.00	157,000.00	0.00%	No increase expected
101-000-617.000	60TH DISTRICT COURT FEES	2,000.00	2,000.00	0.00%	Based on historical figures
101-000-618.000	LAND DIVISION FEES	600.00	1,000.00	66.67%	Based on historical figures
101-000-622.000	ZONING FEES	3,000.00	3,000.00	0.00%	Based on historical figures
101-000-623.000	SOFTBALL WORLD CONCESSION FEES	4,964.00	10,027.00	101.99%	Per contract
101-000-623.100	SOFTBALL WORLD-CONTRACT COMPENSATION	7,138.00	14,419.00	102.00%	Per contract
101-000-627.000	ACCOUNTING SERVICES - CENTRAL DISPATCH	21,091.00	21,240.00	0.71%	Per contract
101-000-654.000	SITE PLAN REVIEW	4,000.00	2,500.00	-37.50%	Based on historical figures
101-000-658.000	ORDINANCE FINES & COSTS	1,500.00	1,500.00	0.00%	Based on historical figures

101-000-665.000	INTEREST	25,000.00	10,000.00	-60.00%	Based on cash/investment balances and low rates
101-000-667.000	TOWER RENT	17,392.00	17,740.00	2.00%	Per lease contract
101-000-670.000	LANDFILL RENTS	11,900.00	0.00	-100.00%	Receive this every other year
101-000-674.000	DONATIONS	580.00	1,000.00	72.41%	Based on historical figures
101-000-677.000	REIMBURSEMENTS	5,200.00	10,000.00	92.31%	Based on historical figures
101-000-677.100	REIMBURSEMENTS - INFO SVCS & FEES	7,500.00	8,000.00	6.67%	Based on historical figures
101-000-677.200	REIMBURSEMENTS - ELECTIONS	21,248.00	0.00	-100.00%	Two reimburseable elections in 2020
101-000-677.300	REIMBURSEMENTS - LEGAL	5,000.00	5,000.00	0.00%	Based on historical figures
101-000-677.400	REIMBURSEMENTS - ESCROW	7,500.00	7,500.00	0.00%	Based on historical figures
101-000-685.000	SALE OF EQUIPMENT	5,000.00	2,500.00	-50.00%	Expected to sell an older vehicle in 2020
101-000-690.000	INSURANCE REFUND	800.00	0.00	-100.00%	
101-000-695.000	MISCELLANEOUS	1,500.00	1,500.00	0.00%	Based on historical figures
Totals for dept 000 -		4,726,460.00	4,769,518.00	0.91%	
TOTAL ESTIMATED REVENUES		4,726,460.00	4,769,518.00	0.91%	

APPROPRIATIONS

Dept 103 - TRUSTEES

101-103-703.000	WAGES - ELECTED OFFICIAL	34,946.00	35,992.00	2.99%
101-103-715.000	EMPLOYERS SOCIAL SECURITY	2,673.00	2,753.00	2.99%
101-103-722.000	RETIREMENT FUND CONTRIBUTIONS	699.00	720.00	3.00%
101-103-725.000	INSURANCE	650.00	600.00	-7.69%
101-103-740.000	OPERATING SUPPLIES	100.00	100.00	0.00%
101-103-864.000	CONFERENCE & DUES	0.00	1,000.00	
Totals for dept 103 - TRUSTEES		39,068.00	41,165.00	5.37%

Dept 175 - SUPERVISOR

101-175-703.000	WAGES - ELECTED OFFICIAL	71,766.00	73,637.00	2.61%
101-175-703.100	WAGES - SUPERVISOR ADD'L SALARY	756.00	753.00	-0.40%
101-175-715.000	EMPLOYERS SOCIAL SECURITY	5,930.00	6,073.00	2.41%
101-175-719.000	PAID IN LIEU OF INSURANCE	5,000.00	5,000.00	0.00%
101-175-722.000	RETIREMENT FUND CONTRIBUTIONS	3,626.00	3,719.00	2.56%
101-175-725.000	INSURANCE	2,500.00	2,100.00	-16.00%
101-175-740.000	OPERATING SUPPLIES	100.00	500.00	400.00%
101-175-864.000	CONFERENCE & DUES	0.00	1,300.00	
Totals for dept 175 - SUPERVISOR		89,678.00	93,082.00	3.80%

Dept 191 - ELECTIONS

101-191-700.000	ELECTIONS - CLERICAL STANDBY	300.00	0.00	-100.00%
101-191-706.000	WAGES - FULL TIME	900.00	0.00	-100.00%
101-191-706.001	WAGES - OVERTIME	3,000.00	0.00	-100.00%
101-191-715.000	EMPLOYERS SOCIAL SECURITY	175.00	0.00	-100.00%
101-191-722.000	RETIREMENT FUND CONTRIBUTIONS	184.00	0.00	-100.00%
101-191-725.000	INSURANCE	75.00	0.00	-100.00%
101-191-730.000	POSTAGE	6,000.00	0.00	-100.00%
101-191-740.000	OPERATING SUPPLIES	10,000.00	1,000.00	-90.00%
101-191-888.000	ELECTION WORKERS	28,000.00	0.00	-100.00%
Totals for dept 191 - ELECTIONS		48,634.00	1,000.00	-97.94%

Dept 202 - ASSESSOR

101-202-706.000	WAGES - FULL TIME	103,475.00	109,992.00	6.30%
101-202-706.001	WAGES - OVERTIME	8,000.00	8,000.00	0.00%
101-202-715.000	EMPLOYERS SOCIAL SECURITY	7,929.00	8,413.00	6.10%
101-202-724.000	WAGES - APPOINTED BOARD	1,550.00	1,450.00	-6.45%
101-202-725.000	INSURANCE	31,500.00	31,500.00	0.00%
101-202-730.000	POSTAGE	3,965.00	4,000.00	0.88%
101-202-740.000	OPERATING SUPPLIES	1,500.00	1,500.00	0.00%

101-202-813.000	CONTRACT SERVICES	3,612.00	3,700.00	2.44%
101-202-837.000	TAX TRIBUNAL	5,000.00	5,000.00	0.00%
101-202-864.000	CONFERENCE & DUES	1,000.00	1,000.00	0.00%
101-202-900.000	ADVERTISING	650.00	650.00	0.00%
101-202-934.000	MAINTENANCE AGREEMENTS	3,300.00	4,000.00	21.21%
Totals for dept 202 - ASSESSOR		171,481.00	179,205.00	4.50%

Dept 203 - FINANCIAL

101-203-808.000	AUDITOR	12,400.00	12,600.00	1.61%
101-203-826.000	LEGAL FEES	15,000.00	15,000.00	0.00%
Totals for dept 203 - FINANCIAL		27,400.00	27,600.00	0.73%

Dept 215 - CLERK

101-215-703.000	WAGES - ELECTED OFFICIAL	71,766.00	73,637.00	2.61%
101-215-704.000	DEPUTY WAGES	2,266.00	2,337.00	3.13%
101-215-706.000	WAGES - FULL TIME	102,837.00	109,189.00	6.18%
101-215-706.001	WAGES - OVERTIME	1,010.00	0.00	-100.00%
101-215-715.000	EMPLOYERS SOCIAL SECURITY	13,452.00	14,375.00	6.86%
101-215-719.000	PAID IN LIEU OF INSURANCE	5,000.00	10,000.00	100.00%
101-215-722.000	RETIREMENT FUND CONTRIBUTIONS	3,300.00	9,240.00	180.00%
101-215-725.000	INSURANCE	25,000.00	20,000.00	-20.00%
101-215-727.000	ORDINANCE CODIFICATION	1,400.00	1,400.00	0.00%
101-215-740.000	OPERATING SUPPLIES	1,500.00	1,500.00	0.00%
101-215-818.000	CONTRACTUAL SERVICES	2,388.00	2,400.00	0.50%
101-215-864.000	CONFERENCE & DUES	750.00	1,500.00	100.00%
101-215-900.000	ADVERTISING	750.00	750.00	0.00%
101-215-934.000	MAINTENANCE AGREEMENTS	5,100.00	5,150.00	0.98%
Totals for dept 215 - CLERK		236,519.00	251,478.00	6.32%

Dept 253 - TREASURER

101-253-703.000	WAGES - ELECTED OFFICIAL	71,766.00	73,637.00	2.61%
101-253-703.100	WAGES - TREASURER ADD'L SALARY	0.00	753.00	
101-253-704.000	DEPUTY WAGES	2,266.00	2,337.00	3.13%
101-253-706.000	WAGES - FULL TIME	75,627.00	85,233.00	12.70%
101-253-715.000	EMPLOYERS SOCIAL SECURITY	12,295.00	13,382.00	8.84%
101-253-719.000	PAID IN LIEU OF INSURANCE	13,127.00	13,221.00	0.72%
101-253-722.000	RETIREMENT FUND CONTRIBUTIONS	11,791.00	12,763.00	8.24%
101-253-725.000	INSURANCE	4,500.00	4,500.00	0.00%
101-253-730.000	POSTAGE	6,600.00	6,700.00	1.52%
101-253-740.000	OPERATING SUPPLIES	2,000.00	3,400.00	70.00%
101-253-864.000	CONFERENCE & DUES	150.00	2,100.00	1300.00%
101-253-934.000	MAINTENANCE AGREEMENTS	4,200.00	4,300.00	2.38%
Totals for dept 253 - TREASURER		204,322.00	222,326.00	8.81%

Dept 265 - TOWNSHIP HALL

101-265-706.000	WAGES - FULL TIME	2,000.00	6,128.00	206.40%
101-265-706.001	WAGES - OVERTIME	100.00	100.00	0.00%
101-265-715.000	EMPLOYERS SOCIAL SECURITY	448.00	476.00	6.25%
101-265-722.000	RETIREMENT FUND CONTRIBUTIONS	400.00	400.00	0.00%
101-265-725.000	INSURANCE	150.00	2,700.00	1700.00%
101-265-730.000	POSTAGE	8,500.00	9,000.00	5.88%
101-265-740.000	OPERATING SUPPLIES	8,000.00	10,000.00	25.00%
101-265-775.000	REPAIR & MAINTENANCE	20,000.00	15,000.00	-25.00%
101-265-813.000	CONTRACT SERVICES	0.00	15,000.00	
101-265-813.100	CONTRACT SERVICES - CUSTODIAN	10,500.00	12,000.00	14.29%
101-265-814.000	COMPUTER SERVICE	1,100.00	1,500.00	36.36%
101-265-863.000	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00%
101-265-864.000	CONFERENCE & DUES	0.00	200.00	
101-265-867.000	GASOLINE	150.00	250.00	66.67%

101-265-902.000	TOWNSHIP NEWSLETTER	1,200.00	1,200.00	0.00%
101-265-920.000	UTILITIES	17,000.00	17,000.00	0.00%
101-265-958.000	TOWNSHIP DUES-MTA	6,000.00	6,000.00	0.00%
101-265-963.000	GARBAGE SERVICE	900.00	900.00	0.00%
101-265-975.000	BUILDINGS/ADDITIONS/IMPROVEMENTS	0.00	50,000.00	
101-265-980.000	OFFICE EQUIPMENT AND FURNITURE	0.00	2,000.00	
Totals for dept 265 - TOWNSHIP HALL		77,448.00	150,854.00	94.78%

Dept 380 - INSPECTIONS

101-380-706.000	WAGES - FULL TIME	92,188.00	98,663.00	7.02%
101-380-715.000	EMPLOYERS SOCIAL SECURITY	6,712.00	7,200.00	7.27%
101-380-719.000	PAID IN LIEU OF INSURANCE	500.00	500.00	0.00%
101-380-722.000	RETIREMENT FUND CONTRIBUTIONS	4,200.00	5,340.00	27.14%
101-380-725.000	INSURANCE	23,500.00	23,500.00	0.00%
101-380-740.000	OPERATING SUPPLIES	4,000.00	4,700.00	17.50%
101-380-818.000	CONTRACTUAL SERVICES	0.00	10,500.00	
101-380-820.000	PLUMBING & MECH INSPECTION FEES	33,000.00	33,000.00	0.00%
101-380-822.000	ELECTRICAL INSPECTION FEES	23,000.00	23,000.00	0.00%
101-380-826.000	LEGAL FEES	5,000.00	5,000.00	0.00%
101-380-863.000	VEHICLE MAINTENANCE	3,000.00	4,000.00	33.33%
101-380-864.000	CONFERENCE & DUES	1,000.00	1,000.00	0.00%
101-380-867.000	GASOLINE	1,000.00	1,000.00	0.00%
101-380-920.000	UTILITIES	6,000.00	6,000.00	0.00%
101-380-934.000	MAINTENANCE AGREEMENTS	2,200.00	2,200.00	0.00%
Totals for dept 380 - INSPECTIONS		205,300.00	225,603.00	9.89%

Dept 529 - SPRING/FALL CLEAN-UP

101-529-706.000	WAGES - FULL TIME	7,300.00	6,000.00	-17.81%
101-529-706.001	WAGES - OVERTIME	1,000.00	1,000.00	0.00%
101-529-715.000	EMPLOYERS SOCIAL SECURITY	460.00	536.00	16.52%
101-529-722.000	RETIREMENT FUND CONTRIBUTIONS	400.00	560.00	40.00%
101-529-725.000	INSURANCE	400.00	400.00	0.00%
Totals for dept 529 - SPRING/FALL CLEAN-UP		9,560.00	8,496.00	-11.13%

Dept 707 - RECREATION

101-707-706.000	WAGES - FULL TIME	53,000.00	47,180.00	-10.98%
101-707-706.001	WAGES - OVERTIME/COMP	500.00	500.00	0.00%
101-707-715.000	EMPLOYERS SOCIAL SECURITY	3,200.00	3,495.00	9.22%
101-707-722.000	RETIREMENT FUND CONTRIBUTIONS	3,400.00	3,654.00	7.47%
101-707-725.000	INSURANCE	1,200.00	8,000.00	566.67%
101-707-740.000	OPERATING SUPPLIES	1,500.00	1,500.00	0.00%
101-707-775.000	REPAIR & MAINTENANCE	3,000.00	3,000.00	0.00%
101-707-775.100	SMALL EQUIPMENT REPAIR	3,000.00	3,000.00	0.00%
101-707-810.000	SCHOOL RECREATION PROGRAM	0.00	15,000.00	
101-707-920.000	UTILITIES	13,000.00	13,000.00	0.00%
101-707-945.000	VEHICLE RENTAL	11,750.00	12,415.00	5.66%
101-707-977.000	EQUIPMENT	0.00	8,000.00	
Totals for dept 707 - RECREATION		93,550.00	118,744.00	26.93%

Dept 722 - ZONING

101-722-706.000	WAGES - FULL TIME	16,041.00	17,184.00	7.13%
101-722-707.000	WAGES - PART TIME	34,000.00	21,500.00	-36.76%
101-722-715.000	EMPLOYERS SOCIAL SECURITY	3,800.00	2,833.00	-25.45%
101-722-722.000	RETIREMENT FUND CONTRIBUTIONS	505.00	520.00	2.97%
101-722-725.000	INSURANCE	4,000.00	4,000.00	0.00%
101-722-740.000	OPERATING SUPPLIES	700.00	500.00	-28.57%
101-722-813.000	CONTRACT SERVICES	3,000.00	3,000.00	0.00%
101-722-826.000	LEGAL FEES	40,000.00	20,000.00	-50.00%
101-722-864.000	CONFERENCE & DUES	0.00	200.00	

101-722-867.000	GASOLINE	100.00	0.00	-100.00%
101-722-900.000	ADVERTISING	170.00	1,000.00	488.24%
Totals for dept 722 - ZONING		102,316.00	70,737.00	-30.86%
Dept 725 - RENTAL HOUSING				
101-725-706.000	WAGES - FULL TIME	118,351.00	129,497.00	9.42%
101-725-715.000	EMPLOYERS SOCIAL SECURITY	9,203.00	10,023.00	8.91%
101-725-719.000	PAID IN LIEU OF INSURANCE	4,500.00	4,500.00	0.00%
101-725-722.000	RETIREMENT FUND CONTRIBUTIONS	9,468.00	10,360.00	9.42%
101-725-725.000	INSURANCE	32,000.00	31,400.00	-1.88%
101-725-740.000	OPERATING SUPPLIES	2,500.00	2,500.00	0.00%
101-725-863.000	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00%
101-725-864.000	CONFERENCE & DUES	600.00	600.00	0.00%
101-725-867.000	GASOLINE	1,000.00	1,000.00	0.00%
Totals for dept 725 - RENTAL HOUSING		178,622.00	190,880.00	6.86%
Dept 805 - PLANNING				
101-805-707.000	WAGES - PART TIME	20,240.00	21,500.00	6.23%
101-805-715.000	EMPLOYERS SOCIAL SECURITY	1,931.00	2,027.00	4.97%
101-805-722.000	RETIREMENT FUND CONTRIBUTIONS	50.00	50.00	0.00%
101-805-724.000	WAGES - APPOINTED BOARD	5,000.00	5,000.00	0.00%
101-805-725.000	INSURANCE	100.00	100.00	0.00%
101-805-740.000	OPERATING SUPPLIES	100.00	500.00	400.00%
101-805-818.000	CONTRACTUAL SERVICES	0.00	40,000.00	
101-805-864.000	CONFERENCE & DUES	200.00	2,000.00	900.00%
101-805-900.000	ADVERTISING	3,000.00	3,000.00	0.00%
Totals for dept 805 - PLANNING		30,621.00	74,177.00	142.24%
Dept 815 - BOARD OF APPEALS				
101-815-715.000	EMPLOYERS SOCIAL SECURITY	0.00	100.00	
101-815-724.000	WAGES - APPOINTED BOARD	0.00	250.00	
101-815-725.000	INSURANCE	0.00	4.00	
101-815-900.000	ADVERTISING	0.00	500.00	
Totals for dept 815 - BOARD OF APPEALS		0.00	854.00	
Dept 909 - TRANSFERS OUT AND OTHER USES				
101-909-715.000	EMPLOYERS SOCIAL SECURITY	612.00	704.00	15.03%
101-909-718.000	WAGES - LONGEVITY	8,000.00	9,200.00	15.00%
101-909-722.000	RETIREMENT FUND CONTRIBUTIONS	581,209.00	680,850.00	17.14%
101-909-818.000	CONTRACTUAL SERVICES	31,019.00	26,500.00	-14.57%
101-909-842.000	DRUG TESTING & E.A.P.	2,500.00	2,500.00	0.00%
101-909-860.000	AM RED CROSS - SENIOR TRANSPORT	2,000.00	2,000.00	0.00%
101-909-860.100	MEMORIAL DAY MARKERS	350.00	350.00	0.00%
101-909-920.000	UTILITIES	350.00	350.00	0.00%
101-909-974.000	OTHER IMPROVEMENTS < \$5000	0.00	3,000.00	
101-909-999.205	TRANSFER OUT - PUBLIC SAFETY	1,716,880.00	2,083,801.00	21.37%
Totals for dept 909 - TRANSFERS OUT AND OTHER USES		2,342,920.00	2,809,255.00	19.90%
Dept 925 - MISCELLANEOUS BENEFITS				
101-925-874.000	RETIREE HEALTH INSURANCE	318,000.00	248,000.00	-22.01%
101-925-910.000	PROPERTY & LIABILITY INSURANCE	90,000.00	90,000.00	0.00%
Totals for dept 925 - MISCELLANEOUS BENEFITS		408,000.00	338,000.00	-17.16%
TOTAL APPROPRIATIONS		4,265,439.00	4,803,456.00	12.61%
NET OF REVENUES/APPROPRIATIONS - FUND 101		461,021.00	(33,938.00)	
BEGINNING FUND BALANCE		2,095,955.64	2,556,976.64	
ENDING FUND BALANCE		2,556,976.64	2,523,038.64	